

**Qualifying Exam – Sign-up Sheet/ Check List**

Student Name \_\_\_\_\_

Date \_\_\_\_\_

1. Do you have a valid supervisory committee? List names of your committee members.

Chair \_\_\_\_\_

Committee Members \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Do you have an approved/signed program plan on file? \_\_\_\_\_ Date approved \_\_\_\_\_

3. Have you met the College of Education and Department Research Requirements?

Number of research credits taken \_\_\_\_\_

List the research course numbers \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. You must be registered during the term you take your written exam.

**Please note a minimum registration of 3 credits is required.**

Number of Credits \_\_\_\_\_ Course Number \_\_\_\_\_

Number of Credits \_\_\_\_\_ Course Number \_\_\_\_\_

Number of Credits \_\_\_\_\_ Course Number \_\_\_\_\_

5. The qual exam is broken down into three half days OR a full-day and a half day.

**Indicate AM or PM and the exact three days and times you are requesting.**

Choose from the following dates (**must be consecutive days**):

September 15 - September 18 (Monday-Thursday)

September 22 - September 25 (Monday-Thursday)

October 13 - October 16 (Monday-Thursday)

1<sup>st</sup> Choice \_\_\_\_\_

2<sup>nd</sup> Choice \_\_\_\_\_

3<sup>rd</sup> Choice \_\_\_\_\_